

Livonia PTSA Council Executive Board Meeting

September 17, 2025

In attendance:

Council – Mandy Gerstenbrand, Laura Ulaszek, Jon Wennstrom, Megan Moore, Keadin Parish, Kellie Dummer, Holli Kerkhof, Mike Testa, April Adams, Shanan Wheeler, Bill Green

Guests – Jenna Kuhn

In attendance via Zoom: Andrea Malenfant, Lynda Scheel (Council), Kirstie Jonckheere (guest)

The meeting was called to order at 6:02 p.m. by Mandy Gerstenbrand.

Introductions around the room.

Approval of the August 20, 2025 meeting minutes motion by Kellie D., 2nd by Keadin P. Minutes, unanimously approved.

Superintendent Report – Bill Green for Andrea Oquist (presented after elementary and secondary reports)

- Already in the fourth week of school with kids and everything is going great.
- Mr. Green highlighted his new department. The operations department, which encompasses our IT department, our food services department, our transportation department, our maintenance and grounds, and our custodial, do make of their work over the summer. So many projects were completed over the summer.
- High schools got new lighting at their athletic fields and integrated with that is our sound clips that go with the lighting, and it's synchronized.
- The new transportation software has been amazing. Some tweaks going on with stops and times. Were able to make a few adjustments based on appeal form. Part of bus delays are a result of construction projects
- some new transportation modules coming on board this year. Going to pilot one at the building level where secretaries and principals can see the routes visually - called Viewfinder. Hope to launch the parent app later this year where parents can see where bus is at.
- Andrea Oquist and the Board of Education passed a resolution, and there was an E blast that went home regarding the state budget. Livonia has a great backup plan if the government was to shut down in October to continue operations and continue payroll. Discussion on how it is disappointing that the state has not passed the budget yet.
- We always do safety training in the fall, The district always appreciates parent feedback. Priority is the children's safety so training and safety updates are very important.
- Wrapping up bond work. Discussion on the process for the work and follow up
- Filter First – required by the end of the school year to have filtered water in all schools. LPS already does but updating hydration stations. Ratio of one per 100 students.

Elementary Report – Jon Wennstrom, Riley principal

- Getting ready for Open Houses
- Working on SEL programs, PBIS and routines with students
- Finishing up iReady: reading last week and math this week

Respectfully submitted by Laura Ulaszek

- School improvement, performance task force meets next week. We spend about three weeks going through and collecting data from all of our students to take a look at
- School safety: we are working on that right now. We're reviewing, updating with staff, going through at a district level, definitely at the K-6. We're focusing on that tomorrow at Riley - going through and reviewing our procedures, meeting with our crisis response team, just making sure that we're all set and on the same page, making sure our students are safe
- Riley is having a tailgate at Stevenson this Friday. Mandy added that Cooper is having a tailgate at Franklin on 10/24.
- At the district level, the LEA is doing a nice job welcoming new staff and have created a mentorship program. They also have social outings and one is this Friday the 19th. Jon has talked with a lot of his new teachers and they're really happy with the support that they're getting, both at the building and district level.
- No school for K-6 on October 29. Staff will be hard at work looking at that data collected from iReady and performance tasks, figuring out who needs interventions, what interventions, and what can they can be doing to help support all of our students.
- Discussion on iReady reports and what it shows

Secondary Report – Shanan Wheeler

- Mascot time at the middle schools are all everyday and after 5th hour. High Schools are still twice per week. That is dedicated time for interventions, clubs, whatever students need.
- PLTs are up and running. Those are three times per month. It gives our teachers an opportunity to collaborate together
- Common Summative Assessments, a.k.a final exams, are the week of October 20th.
- End of marking period one and a half day on October 24.
- All middle school activity night on October 24 at Frost.
- No school on November 4; parent-teacher conferences on November 5 with 1-4 pm virtual sessions and 5-8 pm in-person
- Open Houses at the secondary level went well. Frost and Holmes have been experimenting with different formats (info sessions as opposed to going class to class)
- For high schools: colleges and universities visiting high schools this fall, opportunity for seniors to learn more about post secondary schools as they complete their common application for college.
- Homecoming weekends, Stevenson is September 26th and 27th. Franklin is October 3rd and 4th. And Churchill is October 17th and 18th.
- Churchill has unified sports field day on 9/24 from 10 am to 1 pm.
- Franklin had their Hall of Fame football game and it went well.
- Middle Schools sent home MStep reports and iReady is done.
- Middle Schools sports (volleyball and cross county) are off and running
- Career Center – medical classes are doing their CPR unit; criminal justice is doing drone training; they hosted the Wayne County superintendents; all career interns have been placed; and building trade class is starting to build a garage on-site.

NEW BUSINESS

IEP Binder Event – Andrea M.

- Wednesday, October 15 at 6 pm at Grant, Info will be coming out next week. New handouts and updated slideshow.

- Needs a couple volunteers
- Hasn't heard back from Maegan Sprow. Beth Warrick know about it and may be there. Kara Clark will hopefully be there too.

Costume Closet – Andrea M.

- October 8 at Franklin from 6-7:30 pm
- Need people to help sort September 27 at Cass.
- Set up can start at 4:30 pm at Franklin on the 8th.
- We will plan on a collection after Halloween again – drop off boxes on November 4 and units will return at the November Council meeting when they pick up their Food Service/Custodian goodie bags.

Food Service and Custodian Appreciation – Mandy G.

- Coming up in November but starting it now. Getting numbers from the district
- Setting up Amazon Wishlist – make cutoff for orders about 2 weeks before
- Packing on November 19th after Council meeting

Chili Cook-Off – Keadin P.

- Keadin met with Kellie tonight and she will start the process. It will be January 17 at Franklin [UPDATE IN OCTOBER TO NEW DATE OF JANUARY 24]
- Discussion on music presentations at the event
- Discussion on donations for raffles

Reflections – Megan M.

- Going to make a Google form for each school
- Project drop off the day of the November Council meeting
- Hopes to have flyer out next week

Candidate Forum for City Council – Mike T.

- Video questionnaire. Video for each candidate.
- Got question feedback from Kellie, Mandy, Andrea and Laura
- Have heard back from all but one candidate.
- Student volunteers from each high school to ask questions, film, edit - 4 students per interview
- Will put on YouTube and our social media.

OLD BUSINESS

Corn Roast – Mandy

- Went well. Flyers were in the goodie bags – floss and candy. Need more bags for next year.

OFFICER'S REPORTS

Treasurer – Nicole D. not present

- Report and budget were handed out.

Corresponding Secretary – Megan M. – No report

Recording Secretary – Laura U. – No report

2nd Vice President – Andrea M. – No report

1st Vice President – Keadin P. – No report

President – Mandy G.

- Remind liaison units to do SOAs (Keadin – there’s a lot of people with nothing in)
- Discussion on how Council members are not getting the emails from Givebacks. There has to be a way to add Council – maybe a Council hub; add liaison as “other officer” for each school

COMMITTEE REPORTS

Advocacy – Mike Testa

- Above – candidate videos

Bylaws – Andrea M.

- Still waiting on new template from MIPTA

Diversity, Equity, Inclusion & Belonging – OPEN

ELVs & Math APS – Keadin P. – No report

Founders’ Day – Andrea M.

- February 25, 2026

Membership - Nicole D not present but gave report to Mandy

- 1,679 members

Newsletter - Laura

- Email sent to officers about turning in articles

PEP – Keadin P.

- Units need to get SOAs in

Reflections – Megan M.

- Above

STEM – OPEN

Student Engagement – Andrea M. – No report

Website – Laura U.

- Check your pages on the website and send any changes to Laura.

YMAD - Holli K.

- Discussion on who we get donations from (LEA and LEADS)
- Wednesday, April 22 or Tuesday, April 14 are dates that Holli requested. She’s hoping for the 22nd
- Would like to use a new magician. Reached out to Crazy Craig. Price is much cheaper than in the past (\$400 for a 45-minute show)
- Discussion on no treats – not necessary

- Discussion on budget
- Discussion on certificates – make a template

Other Business

Question from Jenna Kuhn about are PTAs allowed to do a food drive?

Have school spearhead it.

Motion to Adjourn at 7:30 p.m. by Keadin P.