

Livonia PTSA Council Executive Board Meeting

August 16, 2023

In attendance: Andrea Malenfant, Mandy Gerstenbrand, Kellie Dummer, Nicole Dant, Andrea Oquist, Debbie Yates, Laura Ulaszek, Mike Testa, Jon Wennstrom, Keadin Parish, Debbie Pline, Sara Bennett, Pete Mazzoni

In attendance via Zoom: Monique Cadoret, Lynda Scheel

The meeting was called to order at 6:02 p.m. by Andrea M.

Approval of the June meeting minutes motioned by Debbie P., 2nd by Laura U., unanimously approved.

Superintendent Report – Andrea O.

- Administrators are back in schools and teachers/staff start next week.
- Everyone is looking forward to Bounce Back to School on 8/22/23 at Stevenson.
- The last unified sports camp is tomorrow.
- On Friday at Ford Field in Livonia, The Lamplighter night cross country is happening.
- Staff PD starts next week and safety training will be included in that.
- Michigan is providing breakfast and lunch for all students. LPS would still like parents to fill out the free and reduced application because if approved students will gain other benefits including reduced pay-to-play fees. Please share this with all PTA officers.
- The new Director of Student Services is Meagan Sprow, new principal of the LCTC is Lindsey Grey and the new principal of EMS is Bruce Rivera. Mrs. Woodruff was moved from FHS to CHS.
- LCTC is finishing up construction. All the other construction is coming along in libraries and kitchens. All A/C will be installed and working by the first day of school.

Elementary Report – Jon W.

- Welcome back tours will be happening at most schools. Schools that are under construction will have tours after school starts.
- Open House times are posted in the Dialog on the LPS website.
- Niji Iro is starting school at the same time as the rest of the district. This is great because their teachers can now attend teacher PD.
- K-6 Project Lead the Way teachers are meeting. Teachers are excited to get 1 hour a day to get together for Professional Learning Teams.
- Classroom schedules have been figured out so that students with interventions will not be pulled out of tier 1 instruction. There will be bumps in the road to get this going but teachers are excited.

Secondary Report – Pete M.

- Pete first thanked all PTA officers for everything they do for the schools.
- Fall sports and band have started.
- MS/HS walk-throughs will be 8/25. Students will have their schedules by then.
- MS/HS orientation on the first day of school. For 7th and 9th graders they will get help setting up their email and Google classrooms and teach them how to be successful.
- The high schools have gotten all new Chromebooks to use.
- Staff is excited for PLT (professional learning teams) and the time they will get each day. They are working on more consistency in grading and helpful collaboration among teachers.
- SHS community room is almost complete and will be a great space for people to use.

Respectfully submitted by Kellie D.

NEW BUSINESS

Council Email Addresses – Debbie Y.

- Even though we voted in June to purchase a new Microsoft Office, that ended up being more expensive with many options that we would pay for and not use. So, we decided to not purchase that.
- We will be applying as a nonprofit for Google Workspace, which would give us access for free. Each council member would have an email address. Andrea will fill out the application to get things moving.

Corn Roast – Andrea M.

- We are signed up for the corn roast on Sunday, September 17th.
- We will need baked goods. Please let Andrea know if you can bake something and if you can be there.

Council Application – Andrea M.

- Council has received a council application from Megan Moore. See attached.
- Discussion on whether Megan would be a good fit for council. She is interested in helping with Reflections and STEM.
- **Andrea M. motioned to approve the council application from Megan M. and seconded by Mandy G. All Approved.**

2023 – 2024 Budget Discussion – Debbie P.

- Discussion on each budget line item. See attached.
- We decided to remove the LEA income because we haven't received this donation in many years. We added a line item for the Costume Closet. We have decided to not renew our Chamber of Commerce membership. With our income decreasing we do not see the benefit of spending \$189 each year.
- **Andrea M. motioned to approve the council budget as prepared by Debbie P. and seconded by Kellie D. All Approved.**

OLD BUSINESS

Audit Party – Andrea M.

- We completed 20 audits in July, 3 units had to revisit their audits. Those are now done.
- New liaisons were chosen and council members should reach out to their liaison schools.

ELVS/Math APS – Chris C.

- 147 participants & 65 volunteers are signed up
- Everything is set up in a Google Classroom.
- The program ran well but Chris spent approximately 20 hours a week managing the coordination of volunteers and students. Many parents would cancel at the last minute which required timely emails. They had parents sign up for 2 weeks at a time, which helped but since required a lot of time.
- More discussions need to be had to maybe shorten the time to one month during the summer. We might need to add a small fee to discourage all the cancellations. We will also discuss limiting the number of students who participate.
- Chris and Debbie P will not be running the program next year but are happy to meet with someone to help.

Respectfully submitted by Kellie D.

OFFICER'S REPORTS

Treasurer – Debbie P. – No report

Corresponding Secretary – Mike T. – No report

Recording Secretary – Kellie D. – Chamber of Commerce Candidate Forum will be held on September 28th

2nd Vice President – Amanda G. – No report

1st Vice President – Sara B. – No report

President – Andrea M.

- Andrea will be working full time this year so she will need everyone to pitch in and help with all events.
- IEP Binder event will happen again. The tentative dates are either 9/26 or 9/27. Andrea will email Meagan S to confirm.
- Costume Closet will be the first week in October, either 10/3 or 10/4 at Franklin. Andrea will need help sorting the costumes.
- Rosedale PTA had some issues at the end of the school year with their audit and their elections. They did not have a valid election in May so they have now started the process. They have a slate consisting of the President, Treasurer, and Secretary. They will have a vote at their first meeting, council members will be present to run the election.
- Council received a resignation email from Chris C. She has enjoyed her time on the council but needs to step back because of family commitments.

COMMITTEE REPORTS

Advocacy – Mike T. – No report

Bylaws - Andrea M –

Chamber Liaison – Kellie D. – We will remove this committee report.

Clothing Depot – Kellie D.

- We will get in touch with someone at Franklin or Meagan S. about possibly relinquishing the clothing depot over to the district. We have a hard time getting in touch with the people in charge. We will discuss giving them the donations we currently have in a separate bank account.

Diversity, Equity & Inclusion - Debbie Y

- Debbie will be speaking at the Rotary meeting next week about the DEI work the council does.
- She would like to set up a meeting with LPS to discuss DEI for this year.

ELVS - Debbie P. & Chris C – Report above

Founders Day – Mandy G – No Report

Respectfully submitted by Kellie D.

Masterworks - Open

Membership - Nicole D

- 152 members

Newsletter – Laura – Send articles to Laura, via her normal email address, not the council address.

PEP – Sara B.

- 1st Cleveland 1000 points, 2nd Hayes 900 points, and Coolidge 800 points.
- Please forward any PEP items to Sara since PEP email address is not working

Reflections - Debbie Y –

- Monique will step up to be in charge of Reflections this year along with new council member Megan.

STEM – Patty N. – written report attached

Student Engagement – Andrea M. – No report

Website – Laura U.

- Laura will start updating the website after Bounce Back

YMAD - Debbie P –

- Date is booked for 4/24 at CHS

Motion to Adjourn at 8:15 p.m. by Andrea M.

Respectfully submitted by Kellie D.